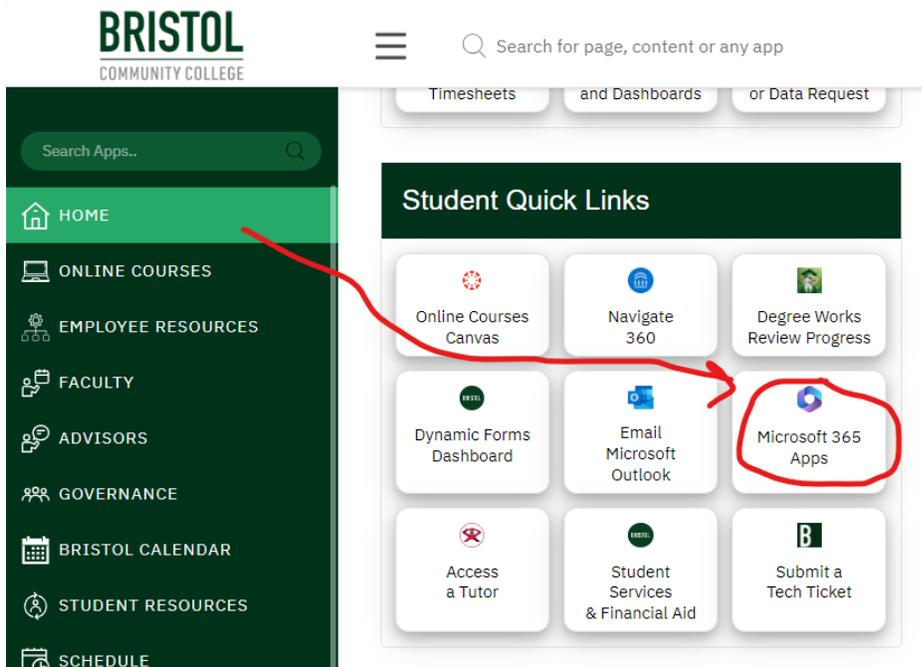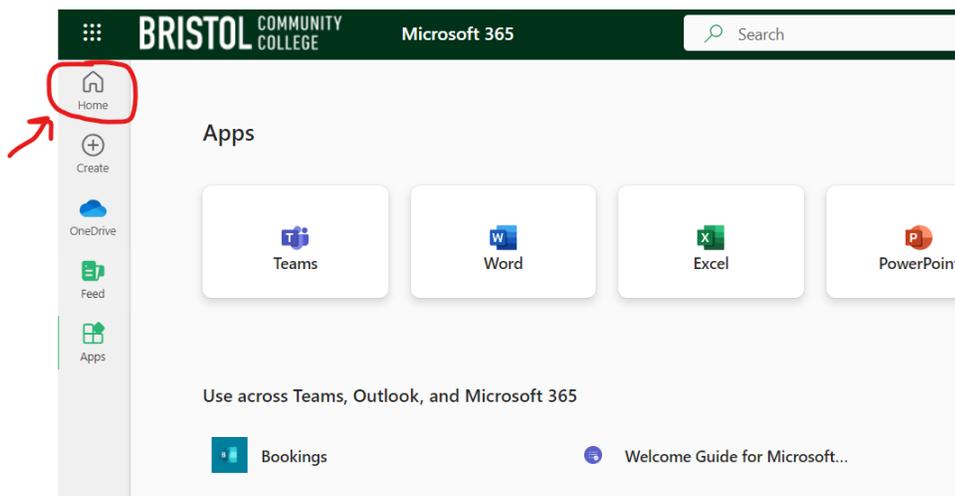Once you login to **My Bristol**, from the **Home** tab, go to "Student Quick Links" and click on "Microsoft 365 Apps".

Once in the **Microsoft 365 Apps**, click on **Home**.

From there, click on the "Install and more" button on the far-right hand side of the screen and select the "Install Microsoft 365 apps" option to initiate the installation process.